

**Early Learning Advisory Board (ELAB)**  
**Thursday, April 11, 2013**  
**1:30 am – 4:00 pm**  
**Hanahau‘oli Schools – Professional Development Center**

**Advisory Board Members in Attendance:** Dana Balansag (for Pankaj Bhanot), Kaina Bonacorsi, Christina Cox, Michael Fahey, Deliana Fuddy, Dee Jay Mailer, Diane Young (for Kathryn Matayoshi), Ben Naki, Pamela Perkins (phone conference), Nalani Mattox-Primacio (for Lora Perry), Robert Peters, Namaka Rawlins, Malia Shimokawa, Angela Thomas, Kerrie Urosevich

**Absent:** Lynn Cabato, Al Castle

**Executive Office on Early Learning staff & consultants in attendance:** Terry Lock, Melodie Vega, Kalei Keolanui, JoAnn Farnsworth, Miki Lee

**Public in Attendance:** Cindy Hirai, Robyn Chun, Rheta Kuwahara, Melissa Pavlicek, Deborah Zysman, GG Weisenfeld, Kanoe Naone, Kathy Murphy

Agenda Item	Discussion	Action
<b>MINUTES:</b>		
<b>Opening/Welcome</b> – Bob Peters	<ul style="list-style-type: none"> <li>• Congratulated Ben Naki, Namaka Rawlins, Kerrie Urosevich, and Lynn Cabato (absent) on their recent Senate confirmations as ELAB members</li> <li>• Bob leaving the meeting early for a Castle Foundation Board meeting, Deliana will take over as chair</li> </ul>	
<b>3/21/13 Minutes</b> – Bob Peters	<ul style="list-style-type: none"> <li>• Reviewed 3/21/13 minutes</li> <li>• Referred to page 5 regarding the DOH request for ELAB endorsement of the letter of support for DOH’s application for ECCS grant</li> <li>• Motion to endorse the letter of support</li> </ul>	<b>Minutes approved unanimously</b>

	<ul style="list-style-type: none"> <li>• Motion seconded</li> </ul>	<p><b>Motion approved for ELAB endorsement of letter of support for DOH’s application for ECCS grant</b></p>
<p><b>Executive Office on Early Learning Legislative Update – Terry Lock</b></p>	<p><b>Rally debrief:</b></p> <ul style="list-style-type: none"> <li>• Purpose was to strongly demonstrate public support for the early learning initiative</li> <li>• Members of the Governor’s Cabinet came to the Rally</li> <li>• BMV held a virtual rally on Facebook and Twitter</li> <li>• This is the farthest we’ve ever gotten in the legislature</li> <li>• The House version of the budget has no funding</li> <li>• We hope the budget will be closer to the Senate version, which is significant</li> </ul> <p><b>DOH:</b></p> <ul style="list-style-type: none"> <li>• Home Visitation: \$3 million in Tobacco funds currently proposed, DOH can only fund the first year</li> <li>• They need help in getting the infant mortality legislation passed</li> <li>• DOH received no funding for prenatal screening, developmental screening, child obesity, etc.</li> <li>• The reason legislators give is that they don’t think there is adequate funding in the Governor’s proposed budget, but nothing is new—DOH is trying to re-establish programs that were discontinued during the past administration</li> </ul> <p><u>Governor’s Early Learning Bills and Child Care Appropriation:</u></p> <ul style="list-style-type: none"> <li>• \$4 million currently proposed in the budget for Preschool Open Doors</li> <li>• Concerns about early learning bills expressed by the legislature: the early learning program is new, and legislators are wary about anything new, especially in a new office; and wary about the cost and future cost of the program, using private programs, etc.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Suggestion - ELAB members could look up those who voted “with reservations” (WR’s) and “No’s”, and call those legislators</li> <li>• EOEL delivered information packets to legislators addressing all the concerns they had during the hearings</li> </ul>	
<p><b>School Readiness Update</b> – Melodie Vega</p>	<ul style="list-style-type: none"> <li>• All the work that has been happening since October is showing results</li> <li>• Eleu has been drafting their baseline criteria</li> <li>• After the survey, quite a few said they could be eligible, but some said it would be difficult to open a new program</li> <li>• As a center-based program, Christina said she will set up a meeting with members of the CBC and EOEL to discuss program eligibility requirements</li> <li>• How are rural children accounted for? Consider the challenges for rural children based on a 20-children in a classroom program</li> <li>• Numbers are based on the total number of children</li> <li>• EOEL will try its best to match families to the program and the family’s need</li> <li>• We need to look at it through a community lens</li> <li>• We need to collect scenarios from communities to better inform ourselves of those settings—ELAB members wanting to participate in developing scenarios can contact Mel</li> </ul>	
<p><b>Facilitated Discussion –</b> Miki Lee</p> <p><i>Outcome: Identify useful elements for an Early Learning Advisory Board charter document and collect reactions and suggestions to draft organizational chart.</i></p>	<p><b>Facilitated Discussion Notes:</b></p> <p><u>Draft Purpose Statement:</u></p> <ul style="list-style-type: none"> <li>• ELAB’s purpose, as stated in Act 178, was reviewed and members provided feedback, noting what was accurate, confusing and/or missing. <ul style="list-style-type: none"> <li>○ The statement details what is legislatively required, but does not preclude adding more. The Executive Office and ELAB cannot, however, lose focus on the original</li> </ul> </li> </ul>	<p><b>ACTION TAKEN:</b></p> <p><b>May 9, 2013 ELAB Meeting scheduled from 1:00-5:00PM—one hour for ELAB business and 3 hours to complete discussion regarding the role of ELAB</b></p>

	<p>legislative intent or requirement.</p> <ul style="list-style-type: none"> <li>○ A suggestion was made to informally make additions to use as a purpose statement and if/when needed, to pursue formal changes to the legislative language later.</li> <li>○ Changes were suggested to better convey the State’s comprehensive early learning approach: <ul style="list-style-type: none"> <li>▪ Change target age group from K-12 to <b>prenatal to age eight</b></li> <li>▪ Expand the statement to go beyond education to include <b>early learning</b></li> <li>▪ Add <b>development</b></li> <li>▪ Add <b>health</b></li> </ul> </li> <li>○ Knowing our target audience is necessary when working with stakeholders, including parents, families, policy makers and funders.</li> <li>○ <u>Question:</u> What is meant by an “independent voice”? <u>Response:</u> ELAB was designed to serve independently from the Executive Office, to provide guidance and input and to be more than a “rubber stamp”. Likely that ELAB will not always agree with the Executive Office.</li> <li>○ <u>Question:</u> What does “advising” mean? Who are we advising? <u>Response:</u> ELAB is advising the Executive Office.</li> <li>○ DOE’s target audience – K-12 – overlaps with our broader target audience (prenatal – 8). Logically, there should be a reciprocal advisory and feedback exchange between/among the two entities.</li> </ul> <p>· Action Strategy priorities will be most effective achieved with participation from members with specific, relevant subject matter expertise, rather than having all members work on all priorities. And there may be times when expertise outside ELAB will be helpful or required.</p>	
--	--	--

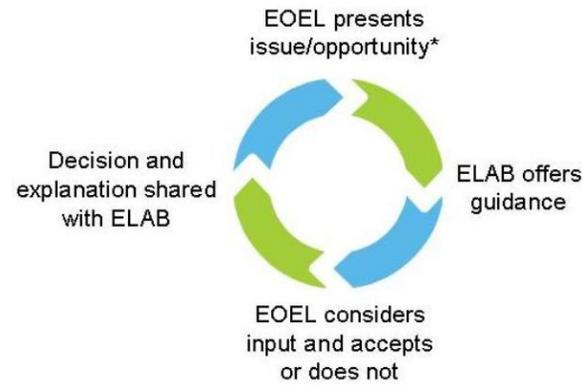
	<ul style="list-style-type: none"> <li>· <u>Question:</u> Can laypeople really be advisory to a government entity?</li> <li>· <u>Response:</u> Government routinely relies on public and laypeople to inform and guide policy and decision; ELAB is not a new model and has the potential to be successful.</li> </ul> <p><b>Defining Our Target Audience</b></p> <ul style="list-style-type: none"> <li>· The Executive Office is seeking a definition of its target audience for consistent use in subsequent documents and work. Several terms currently are used by different sources: <ul style="list-style-type: none"> <li>○ High Needs</li> <li>○ At Risk</li> <li>○ Vulnerable Children</li> </ul> </li> <li>· The definition helps prioritize activities and resources and provides a scope or boundary of those being served.</li> <li>· <u>Question:</u> Is the intent of the Action Strategy to make “all 4-year-olds” a priority or to focus on “most vulnerable”?</li> <li>· <u>Response:</u> Not necessary to make a decision now at this meeting.</li> <li>· <u>Question:</u> Does the Executive Office have the option of changing/choosing a definition beyond what’s in the statute?</li> <li>· <u>Response:</u> A suggestion was made to stick with what’s already written in the statute.</li> <li>· <u>Response:</u> Definition in grant application depends on who the agency and what the funding source is.</li> <li>· <u>Question:</u> Does the language in the statute include homeless and foster children and children on neighbor islands and in rural areas? If not, the Action Strategy needs to include these groups.</li> <li>· In order to better discuss this matter, ELAB members requested more information and context, including: <ul style="list-style-type: none"> <li>○ Clarity on why this is important and if there is a time by when a decision is needed.</li> <li>○ Understanding the impacts of the different likely</li> </ul> </li> </ul>	
--	---	--

options. (If High Need selected, for example, what works in our favor, what gets left out.)

- Whether the Executive Office had a preference or recommendation.

**Clarifying Role Clarification and Other EOEL-ELAB Process Work**

- A suggestion was made to invest more time to clarify roles. An additional meeting, retreat and expanded meeting mentioned.
- Noting the difficulty of scheduling more meetings, the group decided to expand its May meeting from 1-5 pm, with the first hour being set aside for EOEL-ELAB business and the remaining three hours to be spent on group process issues.
- Another suggestion was made to develop a clear and consistently used process for tackling issues (decision making loop or cycle). For example:



*\*With forward and back context*

	<p><b>Next Steps:</b></p> <ol style="list-style-type: none"> <li>1. ELAB to look over sample charters and organizational charts.</li> <li>2. Miki to redraft purpose statement, adding language that was suggested today.</li> <li>3. Develop work plan for next meeting to use three hours to clarify roles and other ELAB process questions.</li> <li>4. EOEL to send info packet from rally.</li> <li>5. EOEL to check with members on who has a complete orientation and will provide missing packet or pieces as needed.</li> </ol>	
<p><b>Action Strategy Issue – Definition &amp; Prioritization of EOEL Target Population –</b> JoAnn Farnsworth</p> <p><i>Outcome: Draft a definition of the Executive Office on Early Learning’s target population and begin to discuss possible prioritization approaches.</i></p>	<ul style="list-style-type: none"> <li>• We need to establish a common terminology (“vulnerable,” “high-risk”, etc.) for the target population of the EOEL</li> <li>• The background handout was to get advice on how to define priority populations</li> <li>• What are the terms we all use to define priority populations? <ul style="list-style-type: none"> <li>○ School readiness ⇒ “vulnerable” children</li> <li>○ Program ⇒ “at risk” children</li> </ul> </li> </ul> <p><u>Comments:</u></p> <ul style="list-style-type: none"> <li>• We are stuck between statute &amp; what we are conveying to the public</li> <li>• What’s the problem? Stick with the definition in statute; the more prescriptive you get, the more chance of people falling through the cracks</li> <li>• Homeless, foster, rural and neighbor island children are not addressed in the document</li> <li>• We need some advice from the AG’s office</li> <li>• Words have meaning, affect \$’s, and policy</li> </ul>	
<p><b>Member Updates –</b> Deliana Fuddy</p> <p><i>Outcome: Share news and updates from partner organizations.</i></p>	<ul style="list-style-type: none"> <li>• DOH: the department has asked the Governor to suspend the TB test requirement for 120 days because there aren’t enough medical supplies to meet the present demand</li> <li>• Kapiolani Medical Center: we will still be able to test, but they will be prioritized</li> <li>• Mike Fahey emailed Kalei the hearing notice for the</li> </ul>	

	<p>Department of Health's proposed adoption of Hawaii Administrative Rules, Chapter 11-140, Early Intervention Services for Infants and Toddlers, to be distributed to the ELAB members so they can submit testimony</p> <ul style="list-style-type: none"> <li>• Family Partnership Hui Focus Groups (see handout): See GG Weisenfeld if you're interested in signing up</li> </ul>	
<p><b>Public Comment –</b> Deliana Fuddy</p>	<ul style="list-style-type: none"> <li>• Suggestions were made to: <ul style="list-style-type: none"> <li>○ Look at incoming K data to determine definition of high need, at risk, etc.</li> <li>○ Trust the expertise of the group</li> </ul> </li> <li>• The Hawaiian Language Medium discussion related to the HELDS is scheduled and if anyone from this group would like to participate, contact GG or Melodie</li> <li>• Next week is the WEEK OF THE YOUNG CHILD – April 15-20, 2013</li> </ul>	
<p><b>Announcements and Closing –</b> Deliana Fuddy</p>	<p><b>Next ELAB meeting scheduled for May 9, 2013, 1:00-5:00pm at Hanahauoli School</b>, first hour ELAB business, last 3 hours facilitation to further clarify ELAB role and purpose</p>	
<p><b>Meeting Adjourned @ 4:00 p.m.</b></p>	<p><i>Closing thought from Mike Fahey:</i> "When you are dealing with a child, keep all your wits about you, and sit on the floor." -Austin O'Malley</p>	

Submitted by: Kalei Keolanui