FAMILY PARTNERSHIP GUIDELINES (FPG) *DEVELOPMENT PLAN*
(Phase 1: December 2012-October 2013)

DATE	ACTIVITY
12.27.12	Preliminary meeting with "think tank" (aka "Family Partnership Hui"): Discussed plans for the development of Family Partnership Guidelines (FPGs) for systems change
1.03.13	Identified overarching Guiding Principles; identified examples within each Guiding Principle to demonstrate concept (kept purposefully generic to be relevant across early childhood settings and inclusive of prenatal to 8 age range)
1.11.13	Reviewed initial draft of documents: definition, underlying assumptions; overarching Guiding Principles; mapped out a work plan
2.13.13 & 3.5.13	Continued work on definition, underlying assumptions, and Guiding Principles with possible examples
March	Engaged in focus group planning (purpose of focus groups, venues, process, etc.). Guiding Principles document ready for public comment
April-May	Conducted focus groups across the state to solicit feedback on: • FPG guiding principles and examples/indicators; • Ideas for what could be included in toolkits for programs applicable to 6 settings (HV, FCC, FCIL, FFN, CB, DOE K-3); • Input regarding delivery mode of T/TA on toolkits
June	Aggregated/analyzed feedback on language & clarity of examples/indicators
June 30	Provided a final summary report on focus groups to the Executive Office on Early Learing (EOEL)
August	Presented findings/report to Early Learning Advisory Board and other stakeholders
October	FPGs endorsed by the Early Learning Advisory Board

FAMILY PARTNERSHIPS GUIDELINES *RESOURCE DEVELOPMENT PLAN*
(Phase 2: January 2014-December 2014)

- Development of:
  - Toolkits, including guidelines for implementation of principles, menu of possible activities for different program settings (CB, FCC, HV, FCIL, FFN, DOE K-3)
  - Program self-reflection tool (self assessment of how well program is currently engaging families)
  - Family self-reflection tool (prompt: "did you know that you could….?")

FAMILY PARTNERSHIPS GUIDELINES *TRAINING & TECHNICAL SUPPORT PLAN*
(Phase 3: January – December 2015)

- Develop training modules/outlines for different program settings
- Identify training venues, trainers, resources needed
- Conduct training or technical assistance activities
- Develop process for monitoring program implementation of standards
- Provide additional T/TA as needed