

# Early Learning Board (ELAB)

Thursday, June 4, 2018

1:30 am – 4:00 pm

Main Site: CEED Center, KCAA

2707 So. King Street, Honolulu, HI 96826

*The public may attend the meeting in any of the locations specified below:*

**Meeting Chair will preside at the CEED Center, KCAA**

**Board Members in Attendance:** Dayna Luka (for Dir. Bhanot), Kaina Bonacorsi, Mike Fahey, Cherilyn Shiinoki Ann Tom, Joanne Taira (for Pres. Lassner), Jin Chang, Bob Peters, Namaka Rawlins

**Absent:** Ben Naki, Matt Shim (for Dir. Pressler), Wai'ale'ale Sarsona (for Jack Wong), Christina Kishimoto, Edel Baguio-Larena, Mari Uehara

**Executive Office on Early Learning staff in attendance:** Lauren Moriguchi, Chris Jackson

**Public in Attendance:** Kim Guieb, Deanne Goya, Danny Cup Choy

Agenda Item	Discussion	Action
<b>MINUTES:</b>		
<b>Welcome/Introductions—</b> Bob Peters	Bob welcomed the group at 1:35 p.m. and acknowledged Joanne Taira who is retiring from the University of Hawaii with a lei. Joanne has been serving as UH representative designee for UH President David Lassner. Joanne shared her appreciation of having participated on the ELAB, and now ELB, these many years.  Bob thanked ELB members for adjusting their schedules from a June 14 <sup>th</sup> meeting to today in order to serve as a focus group to provide feedback for the Early Childhood State Plan that is being developed by	

Early Learning Advisory Board

<http://elab.k12.hi.us>

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	a Steering Committee.	
<b>Review and Approve</b> <b>5/ /18 minutes—Bob Peters</b>	The minutes of the May meeting were approved with a correction noted for the spelling of Jorene Barut’s name on page 2.	
<b>EC State Plan Review—</b> Bob Peters and Lily Bloom Domingo	<p>Bob introduced Lily Bloom Domingo who has been facilitating the development of the EC State Plan, along with her consultant team.</p> <p>Lily shared that 17 focus groups statewide and 9 key informant interviews have been conducted either by Steering Committee members or the Consultant team. An analysis of feedback from these stakeholders has not yet occurred. As the engagement of the ELB is critical to the success of the Early Childhood Plan development, Lily expressed appreciation for the ELB members changing their schedules to accommodate a very tight timeline. She went on to explain that while the narrative of the full plan document has not yet been developed, the group today would be reviewing the core elements of the plan. Lily then proceeded to walk through the plan core elements.</p> <p>What members liked about the plan:</p> <ul style="list-style-type: none"> <li>• Includes health and safety, not just education</li> <li>• A prenatal focus is included</li> <li>• Family partnerships is included</li> <li>• The Core value is inclusive; it says we are not going to leave anyone out.</li> <li>• Hawaiian language medium group saw a connection to the plan</li> </ul> <p>What would make this plan stronger?</p> <ul style="list-style-type: none"> <li>• Vital signs – how will we collect information from families, especially those not in programs?</li> <li>• Would like to see Guiding Principles more integrated within the overall document</li> <li>• What is the role of the EOEL in supporting transitions?</li> </ul>	

	<ul style="list-style-type: none"> <li>• Transition should be built into every one of the Building Blocks</li> <li>• For each Guiding Principle, there needs to be a chart similar to what was done for the Building Blocks.</li> <li>• Have the Guiding Principles been cross-walked to the Building Blocks? (Response: the GP were used as filters to develop the Key Strategies and Priorities for Collective Action)</li> <li>• Some things were implied if one knows early childhood education</li> <li>• Engagement of stakeholders at the community level?</li> <li>• Expectations of ELB/EOLEL to be accountable for the plan</li> <li>• Include in the plan a justification for the need for EOEL to increase its capacity to monitor the plan and support its implementation</li> <li>• Avoid unfunded mandates -need resources/supports for those implementing the plan</li> <li>• In Workforce section, build on work that has already been done by the HCYC (e.g., career pathways, provider competencies) - “establish” sounds like we need to create something new</li> <li>• Emphasize public/private partnerships</li> <li>• Many of the things in the “priorities” column are already being addressed by groups in Hawaii. Identify these to recognize efforts. This will help EOEL/ELB know to whom they can turn to see that goals are being addressed.</li> <li>• Maybe include “current players” at the bottom of each Building Block (don’t want to assume it’s being handled)</li> </ul> <p>Lily summarized the following additional points:</p> <ul style="list-style-type: none"> <li>• The plan will consist of at least 20 pages with some collateral pieces</li> <li>• The Consultant team will hammer out the deliverables with assistance from the Steering Committee and the editorial team (Wimmie, Keiko, and Chris)</li> </ul>	
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<p><b>ELB's Role in the State Plan Support &amp; Implementation</b> – Bob Peters</p>	<ul style="list-style-type: none"> <li>• Will need ELB's engagement, review and approval of the plan in its entirety</li> <li>• We need to ensure a level of accountability for ELB members in their understanding of the plan and ability to articulate about it. The Steering Committee has July as the timeline for a communication plan to be in place so everyone delivers a common message.</li> <li>• ELB may not approve all aspects of the plan but will need to recommend it going forward.</li> </ul> <p>Where do we start? We need to identify priorities for 2019-2020. How do we determine these? The Steering Committee would recommend and bring to ELB. The annual Priorities collateral material would change from year to year, based on current environmental scan of needs and resources.</p> <p>Perhaps we need to think about how we determine what is going to push the plan forward – e.g., identify low hanging fruit to achieve early wins to build credibility.</p> <p>We need to identify what is possible given what EOEL has now/has the capacity for accomplishing.</p> <p>Bob led the group in brainstorming/discussing ELB's role in supporting and monitoring plan implementation:</p> <ul style="list-style-type: none"> <li>• Serve as the review group to approve the plan</li> <li>• Need to be aware that the plan is not our plan to implement or make happen but that implementation partners will be doing this through their ongoing work</li> <li>• Our role is to ensure the plan is broad, comprehensive, and addresses all settings</li> <li>• We need to identify gaps in the system that may occur</li> </ul>	
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	<ul style="list-style-type: none"> <li>• Create supports that will enable ELB to understand the plan and be able to articulate about it</li> <li>• Ensure opportunities for engaging those we represent (constituents) – are we being responsive to their expectations?</li> <li>• Develop a campaign/convene a conference about the plan – share priorities and how affects stakeholders at their level</li> <li>• ELB’s role is to advance the plan – have Department heads share what their role will be vis a vis the plan</li> <li>• Don’t overpromise</li> <li>• Monitor plan’s progress – ensure stakeholders we are checking on progress with departments; see how departments can address gaps we are seeing or what supports ELB can provide</li> <li>• As priorities change, need to acknowledge this and plan with partners accordingly</li> <li>• Need regular ongoing check ins – frequency to be determined</li> <li>• Depending on what the priorities are, may need to plan on legislative asks</li> </ul>	
<p><b>Work Group (Conflict Norms) ---Kaina Bonacorsi</b></p>	<p>Kaina reported that the workgroup (Kaina/Jin) consolidated behaviors and indicators for each norm as examples. Discussion ensued about what happens if members do not follow the norms. The following actions were taken:</p> <ul style="list-style-type: none"> <li>• A motion was made to approve the conflict norms with examples as presented. This motion passed.</li> <li>• To address an ELB member’s violation of the norms, a motion was made that the ELB Chair should have the option to address the behavior privately with the specific individual if the behavior does not apply to the entire group. This motion was passed.</li> </ul>	
<p><b>EOEL Update</b> —Lauren Moriguchi</p>	<p>Lauren reported that she will be working on a budget request for the Legislature during July/August.</p>	

<p><b>Member Updates—Bob Peters</b></p>	<p>DHS (Dayna Luka): There was an additional application period for Preschool Open Doors during the month of May. As of June 1, 659 applications were received; 549 were deemed eligible; 58 were denied; and 52 were re-applications.</p> <p>Family Hui (Cherilyn): Initial focus groups were convened on Oahu to develop ideas for the family partnership guidelines for families. Additional focus groups will be convened on neighbor islands, as well.</p> <p>Maui County (Kaina): Kaina is partnering with Maui Family Support Services, Maui Economic Opportunity Inc., Partners in Development, and the Department of Health to develop a Maui County Comprehensive Community Profile, based on a community assessment, which should help support funding requests.</p> <p>Family Child Care (Ann): Learning to Grow will be attending a National Family Child Care conference in June and will present a workshop on what they are doing in Hawaii (accreditation pilot).</p>	
<p><b>Public Comment—Bob Peters</b></p>	<p>HCAN – Mike passed out a publication describing HCAN’s 2018 Policy Agenda results – big wins and missed opportunities for Hawaii’s keiki and families.</p>	
<p><b>Review Agenda Outcomes—Bob Peters</b></p>	<ul style="list-style-type: none"> <li>• ELB now has a complete packet of materials to support its organizational infrastructure. Bob to send these out.to ELB members.</li> <li>• ELB now has a plan for how to support the Early Childhood State Plan; Bob to report back to the Steering Committee.</li> <li>• ELB has provided input into the EC State Plan.</li> <li>• ELB will review the EOEL budget in July/August for the upcoming Legislative session.</li> <li>• Outstanding agenda item – ELB members still need to self-nominate or nominate others for committee memberships and</li> </ul>	<p><b>Bob to send out packet of infrastructure materials.</b></p> <p><b>Bob to report back to the SC on ELB’s role in supporting and monitoring the progress of the plan. ELB members to contact Bob as to which committees</b></p>

	committee chair (3 adhoc committees).	<b>they would like to serve on or chair, and suggest non ELB members for committee membership.</b>
<b>Announcements</b>	None	
<b>Executive Session</b>	No items from the AG.	
<b>Closing—Mike Fahey</b>	“It is well to learn from the error of others since there is not enough time to make all of them by yourself.” (Swedish Proverb)	

Submitted by Chris Jackson

DRAFT