

# Early Learning Board (ELB)

Thursday, March 8, 2018

1:30 am – 4:00 pm

*The public may attend the meeting in any of the locations specified below:*

**Main Site: CEED Center, KCAA  
2707 South King Street, Honolulu 96826**

**Board Members in Attendance:** Dana Balansag (for Director Bhanot), Kaina Bonacorsi, Ben Naki, Mike Fahey, Matt Shim (for Director Pressler), Cherilyn Shiinoki, Ann Tom, Wai’ale’ale Sarsona (for Jack Wong), Dan Miyamoto (for Superintendent Kishimoto), Edel Baguio-Larena, Bob Peters, Mari Uehara

**Absent:** Joanne Taira (for President Lassner), Jin Chang, Namaka Rawlins

**Executive Office on Early Learning staff in attendance:** Lauren Moriguchi, Wimmie Wong Lui, Chris Jackson

**Public in Attendance:** Lani Au, Robyn Chun, Christina Cox, Terry Lock, Kim Guieb, Deanne Goya

Agenda Item	Discussion	Action
<b>MINUTES:</b>		
<b>Welcome/Introductions—</b> Bob Peters	Bob welcomed the group at 1:35 p.m. and introduced Cherilyn Shiinoki as the new Parent representative. Cherilyn shared a little about herself as being a parent and the Family Hui Hawaii (FHH) Director which offers peer parent support. She also mentioned that FHH has a Samuel M. and Mary Castle Foundation grant to pilot a family engagement and family to family engagement peer support model in 2 early childhood settings – with Seagull Schools and with HCAP Head Start.	
<b>Review and Approve</b> <b>2/18/18 minutes—</b> Bob Peters	The minutes of the February 18, 2018 were reviewed and approved as presented.	
<b>Leadership Report —</b>	Bob reported that he has continued to provide testimony on behalf of	

Early Learning Advisory Board

<http://elab.k12.hi.us>

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Bob Peters	the ELB to support bills prioritized by the ELB, including EOEL funding bills, the housekeeping bill that clarifies the responsibilities of the EOEL around Pre-K, and the tax credit bill introduced by Senator Tokuda.	
<b>EOEL Update</b> ---Lauren Moriguchi	<p>An EOEL update was emailed to ELB earlier – Lauren was asked to address any questions members had about that report.</p> <p><i>Staffing:</i> There are 6 Resource Teacher positions being recruited for. Applicants must have a Master’s degree in ECE, and have had experience in providing training, as well as in on-site coaching/mentoring staff. 2 positions are on both Oahu and Hawaii Island, and one each on Maui and Kauai. Positions have been opened internally to DOE personnel, and Lauren encouraged ELB to assist with external recruitment, as well.</p> <p><i>DOE’s plan around early learning:</i> The ELB had previously authorized Bob to send a letter to the Superintendent and the BOE Chair regarding their plans around early learning. Bob shared comments that had been offered from ELB members regarding the draft of the letter he had sent out. He has not yet revised the letter due to questions that have arisen as to whether the letter is the right approach to use around this issue. Highlights from the ensuing discussion included the following:</p> <ul style="list-style-type: none"> <li>• It’s important to understand the frame of reference the Superintendent is coming from. She was a District Superintendent (35-40 schools) previously, and now she is the State Superintendent. There is a steep learning curve to understand the local environment.</li> <li>• Important to develop a plan for a targeted conversation with the Superintendent rather than it being an open-ended discussion.</li> <li>• Superintendent has made it clear that she is interested in early learning but that she doesn’t yet have a plan – is there a way for</li> </ul>	

	<p>us to provide that for her as collaborative partners?</p> <ul style="list-style-type: none"> <li>• Do we know the scope of the Superintendent’s definition of “early learning”? That it is more than 4 year olds, and that it includes prenatal to Kindergarten entry.</li> <li>• No matter where she’s headed, she will likely ramp up her action timetable.</li> <li>• She is working on “actionalizing” her priorities (establishing milestones around action items) in the DOE Strategic Plan.</li> <li>• Superintendent is interested in a PreK-12 construct which requires much work, and requires much discussion on how to make this happen.</li> <li>• If the Superintendent wants a pre-K to 12 system, we have the resources to support this effort. This is an opportunity for collaboration – ELB/EOEL could focus on prenatal to 3.</li> <li>• EOEL is trying to focus on a Pre-K to 3 alignment through the Early Learning Academy.</li> </ul> <p>Bob expressed his hesitancy to send the letter as drafted. He recommended having a small group meet with the Superintendent and BOE Chair first. This would constitute a “permitted interaction” to discuss ELB business, according to AG Jim Raymond. A motion was approved to schedule a meeting with the Superintendent, the BOE Chair, Bob as ELB Chair and Lauren as EOEL Director. A second motion was approved to have the Chair find at least one other ELB member. The four issues to be discussed include:</p> <ul style="list-style-type: none"> <li>• Respect and reinforce the authority EOEL already has regarding the Pre-K program;</li> <li>• Investigate and understand the Superintendent’s vision for early learning and its expansion;</li> <li>• Identify how to support the DOE Strategic Plan as we develop the Early Childhood State Plan and offer our expertise; and</li> <li>• Ensure clarity that oversight of the prenatal to 3 population has</li> </ul>	
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	to reside with the EOEL/ELB.	
<b>Work Groups – Mission/Vision:</b> Keiko Nitta <b>Guiding Principles:</b> Mike Fahey <b>Conflict Norms:</b> Kaina Bonacorsi	<p><i>Vision/Mission</i> (Matt): Matt posed a question from the WG which was: Is the vision statement for the ELB as an entity, for the children, or for the system? Response: it is for both the ELB, as well as to address the early learning system for our children. It was M/S/A to consider option #7 and/or a combination of options #8 &amp; #9 – decision to be made at the April meeting.</p> <p><i>Guiding Principles</i> (Mike): Separate GPs were developed for the “System” and for the ELB. It was M/S/A to bring the final version of this draft to the April meeting for decision-making.</p> <p><i>Conflict Norms</i> (Kaina): WG was not able to meet – will have a document ready at the April meeting.</p>	
<b>ELB Legislative Role: Legislative Policy Statement:</b> Bob Peters	<p>This policy was revised to include language suggested by Wimmie to having the ELB be more “nimble” when it comes to its legislative role. It was M/S/A with revisions.</p>	
<b>Director Evaluation (Governance Committee):</b> Wai’ale’ale Sarsona	<p>Wai’ale’ale reviewed a graphic that described the process for the Director annual performance evaluation. It was M/S/A as presented.</p> <p>A recommendation was made to consider the ELB Executive Committee include the chair of the Sub-Committees to ensure that the EOEL Director support/implement Sub-Committee goals.</p> <p>A draft of the EOEL Director competencies and responsibilities was sent out earlier. The Governance Committee is requesting that comments be sent within the next couple of weeks so that the Director competencies/responsibilities might be approved at the April meeting.</p> <p>It was clarified that the statue refers to the Director of the Office, not the Executive Director.</p>	

	It was also clarified that annual appraisals are usually done in July for State Departments.	
<b>Member Updates</b> —Bob Peters	<p>Edel reported that the MIECHV mid-year summary was recently shared with the Your Ohana (formerly the Hawaii Home Visiting) Network. Edel will forward the report to Bob to share with the ELB.</p> <p>Mike reported that a Planning Committee (representatives from P-20, PATCH, Kamehameha Schools, HAEYC, and HCAN) has been meeting to plan the Early Childhood Day at the Capitol on March 21. A program will be held in the Capitol Rotunda from 10:15-10:45 prior to teams going to visit with legislators. All legislators have been invited. There will be a sign-making day in the next few weeks – Mike will notify the ELB about this, and will send a link to RSVP for the event.</p> <p>Bob: There is an Action Strategy All Teams meeting on April 12<sup>th</sup> at the Koolau Ballrooms. The ELB is invited to attend and to have lunch prior to its meeting at 1:30 p.m.</p>	
<b>Public Comment</b> —Bob Peters	Chris shared that the Head Start Collaboration Office, in collaboration with the Head Start Association, produces an annual Head Start (HS) fact sheet which is given to State and community partners, legislators, funders and other stakeholders as promotional material for HS. Chris distributed copies to ELB members.	
<b>Review Agenda Outcomes</b> —Bob Peters	<ul style="list-style-type: none"> <li>• We have agreement on how to proceed in our working relationship with HIDEO. Chair needs to select at least one more member to meet with the Superintendent and the BOE Chair.</li> <li>• We now have a mission statement and are close to having a vision statement, guiding principles and conflict norms. We have approved a legislative policy statement and a recommended process for the Director annual performance evaluation.</li> </ul>	

<b>Announcements</b>	<p>The next ELB Strategic Planning meeting is scheduled for March 15 from 1-5 p.m.</p> <p>Members were asked to sign up for 3 breakout groups to do work at the planning meeting: Direct/Support EOEL to expand its focus beyond Pre-K (System-building); ELB System Clarity of Roles and Responsibility; Policies and Processes.</p> <p>Per Bob, this meeting will not result in an implementation plan, but will provide the foundation for how to plan, moving forward.</p>	
<b>Executive Session</b>	No items from the AG.	
<b>Closing</b> —Mike Fahey	“The quality of leaders is reflected in the standards they set for themselves.” (Ray Kroc)	

Submitted by Chris Jackson