

## State Plan Annual Reporting

Recommendations from the Capacity & Resources Subcommittee on

The Capacity and Resources Subcommittee's purpose, taken from the "Early Learning Board (ELB) 2018-19 Action Plan," is to "address EOEL's [Executive Office of Early Learning] capacity and resource challenges to expand its focus and impact beyond public Pre-K." Toward that end, the Subcommittee recommends the following framework to assist the ELB and the EOEL to demonstrate progress toward the [Early Childhood State Plan](#)'s goals, encourage frequent review and reflection, and meet its reporting obligations.

According to the State Plan (page 4), "the ELB and EOEL will report annually on State Plan achievements and lessons learned, and discuss unanticipated challenges and emerging opportunities." Furthermore, the ELB will "set annual milestones from within the five-year priorities for collective action."

**Objective 1:** Annual reporting on achievements and lessons learned

**Recommendation:** Development of a web-based data dashboard

- Audience: Stakeholders/decision-makers across the Early Learning System, policymakers, funders
- Content:
  - Descriptions of the goals, strategies, and priorities for collective action for each of the five building blocks
  - Charts and graphs representing the indicators of success, referred to as Vital Signs and Key Milestones
- Maintenance
  - Website dashboard location: The dashboard will be located on the EOEL's web-based platform [earlychildhoodhawaii.com](#). The platform's central theme is the Hawaii Early Childhood State Plan and will also provide other activities, tools, and resources supported by the PDG B-5 grant. The platform is meant to be far-reaching and available to the range of audiences within Hawaii's early care and education system, including the broader workforce that service children birth through five; families with young children; and stakeholders and partners.
  - EOEL will be responsible for data collection, analysis, and reporting, including standing up and updating the data dashboard, with consideration to align reporting efforts with partners that also report on early childhood initiatives in Hawaii.
- Data Update Schedule:
  - Data will be updated at least annually, and more frequently whenever possible
  - The Capacity and Resources Subcommittee will review progress semi-annually to ensure progress continues and to determine if issues require ELB attention

**Objective 2:** Discussion of unanticipated challenges and emerging opportunities; setting annual milestones from within the five-year priorities for collective action

**Recommendation:** In addition to reporting data on the website dashboard when new data emerges, the EOEL will present a summary of progress to the ELB that will:

- Summarize and highlight data points and share lessons learned
- Provide the board with periodic opportunities to review, reflect, recommend course corrections when needed, and set annual milestones;
- Be appropriately timed to update the ELB at least twice per year and considers budgetary and other policy priorities for the next legislative session as well as other external timelines of public agencies that influence decision making, and when data is available.

By building in annual reviews of progress toward the State Plan's goals, "The Early Learning Board will oversee and advocate for the Early Childhood State Plan, and:

## DRAFT

- Leverage members' active engagement in support of the State Plan;
- Set annual milestones from within the five-year priorities for collective action;
- Identify evolving funding and advocacy needs;
- Work with partners to establish and review key indicators of improvement in early childhood; and,
- Work with partners on community and legislative actions.”

-Early Childhood State Plan (page 22)