

Date: November 9, 2023

From: Matthew Shim  
Early Learning Board (ELB) Governance Subcommittee Chair

Re: Governance Subcommittee Update to Early Learning Board

The Governance Subcommittee met during our regularly scheduled monthly meeting on Friday, October 20, 2023 (1230p-130p).

- Members present on Friday, October 20 included: Matthew Shim, Robert Peters, and Dayna Luka.
- The Subcommittee members discussed the EOEL Director Evaluation process for the July 1, 2023, to June 30, 2024 annual evaluation of the EOEL Director (Yuuko Arikawa-Cross)
  - The following proposed evaluation items from the EOEL Director Evaluation Leadership Standards/Indicators were identified based on notes from the board during the previous evaluation period and from the EOEL Director.
  - Specific criteria and/or objective measures are listed below each evaluation item.  
*NOTE: some criteria/objective measures overlap with multiple Standards/Indicators*

## **1. Visionary Leadership/Capacity Building of Statewide Early Learning System from Prenatal until K Entrance:**

### **1.1 Aligns resources, including staffing, strategic initiatives, and office organization to support the development of a system for early learning statewide.**

- Work with staff to examine the EOEL's organizational structure to determine if it is adequately aligned with Statue to meet the Office's charge and to achieve the State Plan outcomes

### **1.2 Collaborates across the public and private sectors and among public agencies to develop shared objectives and to move system-building forward.**

- Build strong relationships with private entities similar to those with the public sector and be mindful of supporting private providers' sustainability as expansion of public pre-K proceeds.
  - Seek collaborative opportunities to share professional development opportunities across both sectors
  - Support accreditation efforts within the private sector, offering assistance where needed, and helping to address barriers that impede the process.
- Collaborate with public agencies to expand access to quality public pre-K for 3-and 4-year-old programs as part of the Ready Keiki Initiative, specifically adding 44 classrooms in the upcoming year, in conjunction with the Act 210 timeline.
- Support building workforce capacity by collecting and analyzing retention of teachers and assistant teachers across the system, with specific emphasis upon the impact of public pre-K expansion

## **2. Advocacy and Communication**

### **2.1 Utilizes opportunities and effective strategies to articulate the value of a quality early learning system to all stakeholders and the general public.**

- As part of the P-20 Attainment Goal, monitor and report the percentage of early care and education settings with a qualified and experienced educator along with retention of educators, with a geographic breakdown.

### **2.2 Keeps Legislators informed about the work of early learning statewide and ELB/EOEL annual priorities for early learning.**

- As part of the P-20 Attainment Goal, monitor and report the percentage of early care and education settings with a qualified and experienced educator along with retention of educators, with a geographic breakdown

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**2.3 Provides collaborative leadership across sectors and constituent groups in support of the Early Learning Statewide Plan.**

- Develop a plan to create a Parent Council to support the ELB, defining the nature, roles, and responsibilities of the Council and how it will intersect with the work of the ELB for review/approval by the Board.

**2.4 Works effectively within the community, including the philanthropic sector, to secure resources and develop effective partnerships to support strategic initiatives**

- Continue to expand access to quality public pre-K for 3- and 4-year-olds as part of the Ready Keiki Initiative.

**3. Board Relations**

**3.1 Keeps the Board regularly informed about the work of the EOEL, analysis of relevant data and the progress of shared priorities to facilitate its efforts to make timely decisions.**

- Complete a Statewide needs assessment and effectively use the results to inform refining/revising the State EC Plan and system wide goals.

**3.3 Works with the Board to develop and implement strategic priorities to guide the work of the EOEL, including making policy recommendations and revisions.**

- Develop a plan to create a Parent Council to support the ELB, defining the nature, roles, and responsibilities of the Council and how it will intersect with the work of the ELB for review/approval by the Board.

- **INFORMATION ITEM:** The proposed evaluation items for the EOEL Director are presented to the ELB for discussion. Updated/finalized goals will be presented to the Board for approval/vote on December 14, 2023  
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